

2010 Student Career Forum Competition Guidelines

- **Students may enter more than one design competition for the 2010 SCF Design Competitions.**
- Entries are limited to undergraduate students currently enrolled (2009 – 10 academic year) in post-secondary (2, 3, 4 – year or Certificate) interior design/architecture and related programs at colleges, art/technical schools, and universities (including extension programs) in California, Nevada, Oregon, Utah and Washington. Entries from students not currently registered or from masters/other programs will be disqualified. Enrollment status is subject to verification.
- **The entry must be the sole work of the stated entrant, is not submitted/entered into a competition as a class requirement or requirement for a grade/credit in a class, nor has it previously been entered in this or any other design competition, and is submitted (mailed or delivered) by the entrant, not the instructor. Bulk mailing of entries is not allowed.**
- **SCF design competition entrants must register for the Student Career Forum.** Registering for the Student Career Forum on a timely basis is encouraged. **Any others desiring to attend the awards presentation MUST be registered for the Student Career Forum and MUST have paid the registration fee. NO EXCEPTIONS.**
- All instructions specified in the requirements for each of the SCF competitions, as well as these guidelines must be strictly followed or the entry will be subject to disqualification. This includes adhering to the number and stated size of boards, using only one side of each board, and fulfilling all the specific competition requirements. Entries with add-ons such as wings, extensive fold or pull outs, or deemed too thick (more than 1 ¼") will be disqualified. Typical overlays for furniture and/or electrical plans and specification sheets are acceptable, and must be attached at the top, not the side.
- **Your name or your school's name must NOT be visible on the front or back of the presentation boards (this includes the envelope with your registration form in it).**
- Securely attach all items to presentation boards; pay particular attention to adhesion of finish and materials samples. **Push pins, thumb tacks, paper or binder clips, or brads are not allowed and their use will disqualify an entry.** For heavy and/or thick items (i.e. tile, stone, wood), use a small and/or thin piece; in some cases, a high quality color photocopy mounted on a piece of foam core may suffice and is encouraged. Every effort is made to keep projects and samples intact. The SCF is not responsible for items that come off during the shipping, unwrapping, judging, or display process (usually due to poor adhesion, changes in humidity, or unbalanced placement). The total thickness of each submission board (including samples) must be 1¼" or less; projects deemed too thick will be disqualified.
- In order to minimize damage to your project, mount onto mat, illustration board, or a reasonable facsimile. Use foam core (1/4" thick or less, only) sparingly, as it dents, damages easily, and adds unnecessary bulk and weight. Wood, corrugated cardboard, or other similar materials (too heavy) are not allowed. Poster board is too flimsy. For display purposes, the projects must be somewhat rigid (able to stand alone without bending), heavy samples will upset the balance, bend the board, and are prone to falling off. To protect your project, place a layer of 'bubble wrap' around it before packaging and mailing.
- **The decision of the judges is final, including the decision not to award any or all placements if they do not feel minimum criteria for placement has been met. Every effort is made to judge and compute scores accurately and fairly. No judging or comment sheets or certificates of entry will be provided. Any disputes or challenges will automatically disqualify the entry and entrant.**
- Entries that are disqualified will be noted and displayed, if space allows, and will be saved and available for pickup after the event.
- Entries must be picked up between 5:00 p.m. and 5:30 p.m. on Friday, March 5, 2010 in the display area, not before. **Entries that are not picked up at that time will not be saved.** Projects may be picked up by other students, if written permission is provided. Award monies will be given only to recipients at this time.
- **Entries must be sent individually, hand delivered or via US mail, UPS, or other courier, to arrive starting February 8, 2010, and no later than 5 p.m. on FRIDAY, February 12, 2010. For mailed packages, a receipt of delivery should be requested; SCF is not responsible for undeliverable or lost entries. Large, bulk packages of multiple competitions will not be opened and judged.**
- Both the student and instructor are required to sign the registration form; original signatures (no photocopies), only. Failure to comply will disqualify an entry.

Send your individual entry to:
(please address exactly as shown)

**Student Career Forum
c/o Lilley Yee Interiors
269 Delmar Way
San Mateo, CA 94403-2312**